

Annual Report and Financial Statements for the parish of St Mary, Kingsclere

For the year ended 31st December 2013



Confirmation Service May 2013



Bank Holiday Fete – August 2013



Marriage Preparation February 2013



Two of our wedding couples who married during 2013 in St Mary's



Remembrance November 2013

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Highlights of 2013

- Visible and sustained growth in worshipping numbers
- Bryony accepted for training as a Reader
- Good participation in and response to 'On the Frontline' Course
- Encouraging response to autumn Giving Appeal with increased giving of time and talents and take up of Parish Giving Scheme
- High number of weddings
- Joyful Confirmation service with 6 candidates
- Rev Trish completion of training
- Another successful fete
- Two open meetings to inform on difficult issues held
- Stolen Communion items replaced and dedicated for use

Introduction and statutory information

The parish of Kingsclere is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England. The Incumbent is the Rev Lucy Thirtle. There is an Assistant Curate, Rev Trish Bancroft, licensed to the benefice for a limited period as part of her training.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission. It has the responsibility of working with the incumbent in promoting the whole mission of the Church – pastoral, evangelistic, social and ecumenical – together with care of the church buildings and churchyard.

Kingsclere PCC has defined its mission as **“to live and share the Gospel of our Lord Jesus Christ in and around Kingsclere, in partnership with other Christian churches in the village.”**

The parish church is St Mary's which is situated on Newbury Road, Kingsclere. The correspondence address is The Vicarage, Fox's Lane, Kingsclere, Newbury, RG20 5SL.

The membership of the PCC during 2013 was follows:

Vicar (Chair)	Rev Lucy Thirtle
Curate	Rev Trish Bancroft
Churchwardens	Janet Sturgess Eileen Selsey
Deanery Synod Members	Chryssie Green (2011-2014) Nicholas Selsey (2011-2014) 1 vacancy
PCC Members	Diana Hughes (elected April 2013) Neville Hughes (elected April 2013) Steve Jacques (elected April 2013) Sandy Liddeatt (elected April 2012) Sharon Meads (elected April 2013) Debra Power (elected April 2012) Anthony Savin (Treasurer) (elected April 2012) Mary Sneyd (elected April 2012) Maggy Wallace (elected April 2012) 3 vacancies
Secretary	Emma Rivers

With effect from April 2013 PCC members are elected for a three year term according to the Church Representation Rules.

At its APCM in 2005, Kingsclere passed a resolution to set a limit of 3 years for continuous service (unless elected in another capacity) after which an individual would be required to step down for a minimum of 1 year. This has been in operation since April 2006

Officers:

- Vice Chair – Maggy Wallace
- Emma Rivers, Benefice Administrator, acted as secretary for the year
- Tony Savin continued in the role of Treasurer.
- Chryssie Green was re-elected as Electoral Roll Officer.

Sub-Committees:

The PCC fulfils its responsibilities by delegating to various Sub-Committees.

The Standing Committee is a statutory sub-Committee and made up of the Vicar and Churchwardens (ex-officio) and at least two PCC reps.

Nick Selsey and Tony Savin (Treasurer) were elected as the reps to the Committee at the post-APCM PCC meeting on 10 April. However, owing to the small size of the PCC the Standing Committee did not meet during the year.

Other Sub-committees or task groups were:

- **Fabric Sub-committee** (Eileen Selsey (Chair); Nick Selsey; Janet Sturgess; Rev Lucy)
- **Fete Sub-committee** (Sarah Mussett (Chair), Sarah & Graham Hewitt; Claire Beswick; Danielle Auld, Anthony Greayer; Kirsty Wise, ,)
- **Benefice Outreach Group** (Rev Trish Bancroft (Curate), Susie Sainsbury (AHwH), Georgie Selby (AHwH), Maggy Wallace (K), Bryony White (K), Emma Rivers (K), David Goodfellow (K))
- **Finance and Fundraising Working Group** (Eileen Selsey, Rev Lucy, Tony Matthews, Clive Mussett)

Reports from these and other groups appear later on in the report.

What has the PCC done during the year?

The PCC met 6 times during the year in addition to a brief meeting following the Annual Meeting to elect officers. The level of attendance was 83%.

Many members also attended an away day in January.

The following matters were handled by the PCC during the year:

- investigation of the Chancel Repair Liability situation and decision not to register the liability
- reappointment of John Liddeatt and Nick Selsey as Foundation Governors for Kingsclere Primary School
- agreement to promotion of Parish Giving Scheme by Stewardship Working Group
- clarification of PCC's responsibilities as employer in the light of new HMRC regulations
- agreed to work towards getting a Bronze Environmental award (awarded by the Diocese)
- approval of local fee for the services of one or more vergers at Pastoral Services
- approval of hiring rates for Church and Kingsmill Room
- agreed to requesting permission from the Bishop for reserving the Sacrament in St Mary's and applying for a faculty for the installation of an aumbry
- approved the introduction of a new booklet to be used at Parish Communion services during Advent
- approved of disposal of wooden church chairs, now surplus to requirements
- Development of risk register
- Clarification and regularisation of insurance position re visiting bellringers

- support for the idea of holding occasional open meetings for church members on topical controversial subjects
- approval for replacing Wednesday Holy Communion in church with monthly Home Communion and at Rose Hodson Court

In addition regular reports were received from the Treasurer, the above mentioned sub-committees, the Foundation governors of Kingsclere Primary School, the Tower Management Committee, and the Deanery representatives to ensure that the PCC were monitoring and supporting all the activities being undertaken in its name.

A full report of Fabric matters discussed and progressed is included under the report of the Fabric Sub-committee.

Rev. Lucy Thirtle, Chair

The above report was adopted by PCC at its meeting on 19 March 2014

Signed:

Chair

Lucy Thirtle

Churchwardens' Report

We would like to start with a huge 'Thank You' to the many members of our congregation who work to ensure the efficient and smooth running of our services. Without the involvement of so many of you as Sidesmen, Welcomers, Readers, Intercessors, Sound system monitors and numerous other roles, our worship would be the poorer. Also to the unseen band of 'Holy Dusters' who keep our brasses gleaming and the church clean. Sadly Evelyn Holloway resigned during the year as our church cleaner, but Janet has gathered together an excellent team of volunteers.

As Churchwardens we have continued to meet regularly with Rev Lucy, and also the Churchwarden of Ashford Hill and Headley. We also meet regularly with Rev Lucy and Nick Selsey as the Fabric sub-committee.

In addition to obtaining Diocesan approval for the various maintenance and repair projects as set out in the Fabric Report, we have obtained Faculty approval for a regular maintenance plan for the Churchyard trees. This means that the Parish Council can arrange for the agreed regular pollarding of the Lime Trees without reference to the PCC and DAC. We also obtained a faculty to enable us to purchase new Communion Silverware, which was dedicated before Christmas.

2013 was the year for our Quinquennial Inspection. We are pleased to report that there were no 'nasty surprises', in that we were already aware of all identified problems. This report will provide the basis for our future repair and maintenance plans.

Janet Sturgess & Eileen Selsey

Spiritual life – Worship, nurture and prayer (Living the gospel)

Regular Worship and Pastoral Offices

A varied diet of worship at St Mary's was provided throughout the year led by myself, Trish, Maggy, Hazel and Bryony. A highlight of the year was the Confirmation Service in May at which we welcomed the Rt Rev Peter Hancock, Bishop of Basingstoke. Four adults and two young people from both parishes in the benefice were confirmed at that service.

There were interesting changes to numbers of Pastoral Offices – only 5 baptisms compared to 22 the previous year but weddings were slightly up to 9 and funerals at 10 was also slightly down (figures do not including those in Ashford Hill with Headley).

A number of regulars also take the opportunity of worshipping in Headley and Ashford Hill Churches

Rev Lucy

Worship at Rose Hodson Court

Songs of Praise services this year were held quarterly and led variously by ministers from the three denominations in the village, sometimes in partnership – numbers attending vary. Holy Communion led by Rev Lucy and Rev Trish continues on a monthly basis and has a regular minimum attendance of about seven. Now that there is no Wednesday 10am service in St Mary's one or two from outside attend the service too and appreciate it.

Rev Lucy

Prayer Circle

This is a small, co-ordinated prayer group, who include in their personal prayer at home, any requests received through the Benefice by Lucy, Trish or others. Information is kept confidentially within the group. People are included in prayer for long periods of time. The group would always welcome any new members. Bryony White

Bryony White

Children at St Mary's – Junior Church

Our children regularly meet on the first Sunday of the month, and have great fun learning about different biblical stories. Often the sessions are based on the readings from the lectionary and take the format of story, game, activity, song and prayer. They are very well received and everyone seems to have lots of fun. The children are able to take their activity home, it is normally craft based. Children are always keen to share what they have learnt and made with the rest of the congregation when we return after communion.

Sarah Mussett & Emma Rivers, Junior Church Leaders

Music

This year our choir has jogged along happily with several memorable events. Lucy and Robin Hambidge have now been joined by mum Dixie, a great asset to our choir! Katy Jones, our head choir girl is now working towards her RSCM dark blue ribbon, whilst Lucy and Robin are hoping to complete their white ribbons by Easter. We have recently been joined by Annabel who is working on red ribbon targets, and is also learning to play the organ at Cheam school... I see this being a great asset in the future! Jane, Don and Margaret continue to be regular singers and Nick and David always help out when they can. Thank you to all of you.

At Christmas we sang in both St Mary's and at St Paul's, [augmented by Kingsclere Singers] with the new junior choir members taking on 'Once in Royal' with great enthusiasm, and also giving a convincing performance of 'Three grumpy camels'!!

There have been quite a few weddings this year. Most couples are particularly keen to use the traditional music but a few have proved to be quite a challenge both to me and to the Kingsclere Singers. Long may it be so!!

The Christmas Carol Event with the Kingsclere Singers was very well attended and the money raised swelled the funds of the Rodney Lawrence Trust by almost £1000. Thanks to everyone for your time and generosity.

Our thanks also to Gill, Brian, Vanessa, Eileen and Paul who have stepped in to play for us on several occasions. I wonder how many other parishes have six organists they can call upon? How blessed we are!!

Hazel O'Leary, Organist & Choir Leader

Flower Arranging Team

Our usual "Get Together " was held in early February to enable arrangers to sign up for the new rota and raise any outstanding issues. We were also able to thank Eileen Selsey as she stepped down from being one of the three co-ordinators; a role she had carried out for five years with her usual efficiency and enthusiasm. Fortunately, she will continue to arrange church flowers for us as well as being Churchwarden. We are grateful to Pam Ashworth who has kindly agreed to take over the supervision of the period on the rota of February to May.

All agreed that things had gone smoothly, with much thought and effort being put into providing the church with varied and beautiful arrangements of fresh flowers - the church had looked particularly stunning at the festivals of Christmas, Easter and Harvest. The cost of flowers has continued to rise and thanks are once again due to all our arrangers and to those church members who have generously donated flowers this year.

Linda Elvin, Suzy Stokoe and Eileen Selsey

Tuesday Morning Bible Study Group

We continue to meet at Jill's and have a wide programme of study from Moses, Proverbs and Women in the Bible, through wealth, words and numbers to The New Testament and its relevance to our lives today. We will welcome Bryony to talk to us about her training as a lay reader.

Jill, Margaret, Maisie, Norma and Ralph

St Mary's Belltower

The bells have been rung for all services despite a number of holiday commitments over the Christmas period. Ringers have met regularly on Monday evenings for practice. We were delighted to welcome a new, experienced ringer, Bridgit Farren, to the band in October. We currently have 14 full members and practice nights are very busy.

Some ringers have attended courses organised by the Winchester and Portsmouth Diocesan Guild of Church Bell Ringers. Tower members enjoyed an outing in October visiting three towers in the Odiham area, followed by an evening meal.

During 2013 the bells were rung for six weddings. Four quarter peals were rung; in celebration of Easter, also the birth of HRH Prince George of Cambridge and as a thanksgiving for the life of the Rev David Carter. A peal, lasting three hours, was rung by a visiting band of Winchester and Portsmouth Diocesan Guild members.

The annual bell maintenance check was undertaken in April when the bell hanger rectified minor faults.

The end of year financial report of the Kingsclere Bell Restoration and Maintenance Fund shows assets of £8233 and the Kingsclere Bell Ringers account has a balance of £818.

Insurance cover regarding tower access, ringers' status and potential damage to the bells has been discussed in detail with our PCC representative. New guidelines and safety measures have been put in place to improve practice in the tower. The band are now more aware of what is involved and the conditions set by our insurers.

Maggie Hiller - Tower Secretary and Gill Gardner - Tower Treasurer

Pastoral Care

The team of Lay Pastoral Visitors* continue to support Rev Lucy and Rev Trish in pastoral care matters. Those who are housebound or in need of some form of pastoral support are visited on an ad hoc or regular basis, as necessary. Visits are informal and can take whatever form is needed....usually incorporating a drink and a chat. We meet as a group three or four times a year with Rev Lucy and Rev Trish for mutual support and confidential sharing of related issues. Please contact Rev Lucy or Rev Trish in the first instance if you, or someone you know, would welcome a visit.

**The team: Rod Eldred, Steve Green; Sarah Musset, Mary Smith, Mary Sneyd, Janet Sturgess, Di Tait, Maggy Wallace, Bryony White*

Rev Lucy

St Mary's Guild

The Guild has had an entertaining year, commencing with a meal at the Crown which was enjoyed by 22 members and guests.

On the last Wednesday of each month, an average of 16 members get together for fellowship and friendship. This year's speakers have been varied in subject. We enjoyed a visit from The Handbell Ringers from St. Thomas', Woolton Hill, a visit from Kevin Little, the Proprietor of Frosts' Fish in Reading, who spoke about his time as a fishmonger and also his wildlife Sanctuary. Rev. Trish spoke to us and explained the Eucharist Service, Rev. Lucy spoke to us about her study

leave. Luke Rivers came along and told us about his Cancer Research fund raising campaign, Emma Rivers demonstrated her manicure techniques and spoke about her involvement in local weddings. In addition to all this, we have enjoyed slide shows on Australia, a Garden Party, our own Version of Room 101 and a Christmas Tea, with musical guests and a visit from Father Christmas. A varied programme is planned for the remainder of 2014.

On a more serious note - although still having fun - we have held coffee mornings to raise funds for Naomi House and for Guild Funds.

Approximately £800.00 has been donated to various charities, including Thames Valley Air Ambulance, Hants and IOW Air Ambulance, Living Paintings, Naomi House, The Children's Society, Cancer Research and the Keystone Lottery.

As at 3rd Jan 2014, we had a balance at the bank of £1236.80.

New members are always welcome. Also, although we have a strong and active committee, we would like to recruit a Vice Chairman who would be able to take meetings when the Chairman is away - Any takers?

Pam Kitch, Chairman

Outreach (sharing the gospel)

Benefice Outreach group

A number of successful initiatives contributed to this year's Outreach programme. In the Spring a benefice-wide group, led by Maggy Wallace and Georgie Selby, met at Ashford Hill Church to study an Emmaus Course on God the Father – of creation, of Jesus, of the Kingdom, of the Holy Spirit. This provided the opportunity to explore a range of issues relating to faith and the Bible. In the autumn the Rev Trish and Maggy Wallace led an unusual course called 'Frontline' exploring some of the ways in which we can share our faith outside of 'formal' church settings. Susie and Tim Sainsbury kindly hosted this event. Café Church has also carried on at Ashford Hill Church throughout the year. The possibility of running Messy Church was being discussed at the end of the year.

Maggy Wallace

Kingsclere Church of England Primary School

St. Mary's continues to be represented at KPS by Rev. Lucy Thirtle, John Liddeatt and Nick Selsey, as Foundation Governors, with the role of ensuring that KPS maintains its particular Anglican ethos. This is particularly important now, as the New National Curriculum will be introduced from September 2014: this allows more flexibility to schools in determining what is taught and how it is taught and we need to retain the ethical and moral basis of an Anglican ethos which is the basis of sound, rounded, education.

In March, we welcomed inspectors for a Statutory Inspection of Anglican Schools, who sought to confirm that the school's Christian ethos continues to pervade the school's activities. We are pleased to report that we are rated as 'Good'.

Mr. Steve Wells took over as Head Teacher at the start of the Summer Term, and at the start of the Autumn Term he was joined by Ms. Harriett Healey-Spencer, as Deputy Head Teacher. Together, supported by the school staff, they are continuing the development of KPS for the long term benefit of the children.

Since the end of 2013, we have had another monitoring visit from our OFSTED inspector, who judged that the school is "...taking effective action to tackle the areas requiring improvement" (the full report can be found on the KPS website).

The school maintains the practice of visiting St. Mary's for services at Harvest, Christmas and Easter, as well as holding a Leavers Service at the end of the Summer Term. Rev. Lucy and Rev.

Trish continue to lead whole-school acts of collective worship.

Nick Selsey

ABC

ABC, our monthly service for pre-school children and their carers, continued to flourish during 2013. Around 15 children enjoy stories, songs and prayer during their worship time, which is followed by great fellowship over refreshments in the Kingsmill Room. We enjoyed a trip to Bucklebury Farm Park and held a service in a barn, then spent the day playing and looking at the animals. We are grateful to all the ladies who help out with the refreshments at our services – it's such an important part of the service for the little ones and their parents/carers.

Jane, Hazel, Lucy, & Emma (the ABC Team)

Saturday Coffee at St Mary's

Saturday coffee takes place weekly in the Kingsmill Room. This is a very popular social event and brings in people who would perhaps not otherwise come into the church. Once again huge thanks go to the fantastic team who supply the delicious cakes and serve the coffee: Eileen, Nick, Mary and Tom, Mary Smith, Diana, Rod, Margaret, Rosemary, Jill, Joan, Barbara and Hilary.

Without your help this valuable social amenity would not take place. Bless you all.

Janet Sturgess, Organiser

Partnerships

Ashford Hill with Headley

In addition to the regular meetings with the Vicar of the three churchwardens, the main joint benefice activity is the Outreach Group. However, worshippers from both parishes travel to a church in the other one either occasionally or regularly as well as supporting other church family events.

Rev Lucy

Whitchurch Deanery Synod

St. Mary's PCC is represented on the Whitchurch Deanery Synod by Rev. Lucy, Rev. Trish, Chrissy Green and Nick Selsey. One of the principal functions of the Deanery Synod, in particular for the lay members, is to facilitate the transmission of information, views and opinions between the parishes and the Diocesan leaders. Although sometimes a bit dry, these meetings remain a very good way for parish representatives to talk to each other, exchanging views and ideas, and find out what is happening within the Diocese. We continue to be well served by our Diocesan Representatives, in terms of them keeping us informed.

The three meetings held during 2013 attracted reasonable attendances from both clergy and lay representatives. Common threads were discussions on diocesan finance (always a touchy subject, especially as regards parish share), our continued links to the Mityana Diocese (generally uplifting and optimistic) and the re-energising of the Diocese under Bishop Tim (of great interest and potential).

Throughout the year we have benefited from presentations and discussions on specific subjects. These have included Youth and Children's Ministry, continued discussion on the new Parish Giving Scheme and feedback from the Diocesan Conference of October 2013 (how best to *Live the Mission of Jesus*). We look forward to an interesting 2014.

Chrissy Green and Nicholas M V-Selsey - Deanery Synod representatives

Ecumenical Links

Rev Valerie Fisher, Methodist minister with oversight of Kingsclere, announced in the early part of the year that she was getting married. As a result she decided to reduce her commitments and the Kingsclere Methodists said goodbye to her at the end of July. Rev John Beadle, Superintendent Minister, assumed oversight in September but owing to the large number of other congregations

he looks after was unable to make any of our clergy fellowship meetings. This has meant 'official' communication with the Methodists has been difficult. However, we enjoyed a very cheerful shared Harvest lunch (with members of all 3 churches) in the Methodist Church in September. Despite a slight breakdown in communication, an excellent spread was much enjoyed by all and the meal punctuated with harvest readings, prayer and hymns. Fr Patrick Tansey, our Roman Catholic colleague helps with leading school worship and with RHC Songs of Praise when he can as well as regularly contributing Reflections for the Tower Magazine.

Rev Lucy

Resources (supporting and enabling the mission of the church)

Fabric Report

During 2013 we completed some outstanding projects. These included repairs to the Chancel window, clearing moss from the north-facing roofs and clearing and repairing high-level gutters. We also had the stonework around the Vestry door repaired and refurbished. Just before the heavy rains at Christmas, we managed to get the lead work around the flagpole and on the Kingsmill Room roof repaired and extended. For all of this, we are most grateful to B&DBC (for funding the Vestry stonework) and to FOSM (for funding the other projects). In addition, we have carried out some minor works, including replacing the lights in the kitchen, re-seating and securing the cooker hob, re-sealing and securing the toilet and fitting a new heater element to the water heater.

The willing support of the Maintenance Crew – Steve Green, Steve Jaques, Andrew Kitch, John Liddeatt, Ray Peach and Tom Sneyd – means that regular checks are made on those boring bits of the building (drains, downpipes, gutters and the Boiler Room) where prevention will save us a lot of problems (and money). And this winter they have been very busy clearing water from the Boiler Room, to ensure that the heating works.

Other routine work has included replacing high and low level light bulbs, PAT testing on electrical items, annual maintenance on blower heaters, fire extinguishers and gas boilers. In addition, the churchyard trees have had their annual safety check and tidy up.

In the churchyard, while work was being carried out on trees in the summer, a vault opened up under a passing vehicle. It was largely unoccupied, and no damage was done.

Looking ahead, we have started the project to replace the elderly wiring and lighting in the church, something which will take a long time, I fear. We have placed the order to have repairs carried out on the buttress by the Kingsmill Room door and work should start after Easter. Shortly we expect to start the Diocesan approval process which will enable us to place orders to adapt that door to improve disabled access and also to repair the leaking roof of the stair turret. Other work planned for 2014/15 includes refurbishment of the stonework around the West door, replastering and repainting some parts of the main church and the Kingsmill Room and repairing the damaged louvers in the Bell Chamber. And replacing the floor covering in the Kingsmill Room.

Nick Selsey, PCC Member responsible for fabric

Finance and Fundraising Report

This group has continued to meet regularly throughout the year. Our major focus has been the launch in September of a Giving Appeal. Initially we have approached those who are committed to the church through their regular attendance, financial support and/or voluntary support. (There are currently over 100 people who regularly give or their time to support St Mary's).

At the official launch in September we were able to thank everyone for their support, and to explain the dual purpose of the Appeal - to introduce the Parish Giving Scheme which has been adopted by the diocese, and to ask everyone to review their giving both in financial terms and in time and talents. There has been an excellent response to the appeal, with over 70% of those giving by standing order changing to the PGS scheme, and some of those who give through

envelopes converting to the scheme. Even more encouraging is the significant increase in the overall level of committed giving.

The second phase of the Appeal was to contact those who are irregular visitors to the church. We created a pack which was given to all the visitors who attended the various services over Christmas, to ask them to consider becoming a regular supporter of the church. We are now exploring ideas for the next phase.

As I mentioned in my report last year, we are also continuing to use other sources of funding. FOSM have been extremely supportive this year, funding a number of projects. We continue to explore available grants to support major projects.

On the Social & Fundraising side, we sadly had to abandon the planned Garden Safari due to various problems, however we had an extremely successful quiz in September, raising in excess of £1100. This was held in conjunction with the Beer Festival at the Fieldgate Centre. In December we held a Christmas Treats competition. This attracted a number of entries, and was a very successful social event.

Eileen Selsey

Celebrations in Light

Maisie was a hard act to follow but we have completed our first year. There have been one or two hitches but nothing too major and generally operator error, hence we woke up on several Monday mornings and wondered why the lights were on. As we are sure you know from reading the entries in the Tower we have many requests, some happy, some sad with bookings coming from both within the village and some further afield with us sending several copies of the Tower to Wigan for an ex-resident who makes regular booking to in remembrance of her family. If a particular date is double booked we light the church up on two consecutive nights. In December we had our first corporate booking from the Crown who contributed to lighting up the church for an extended period over Christmas. We hope to try and get more corporate bookings over the coming year as having the lights on especially during the winter months really enhances the centre of the village.

We look forwards to continuing in this role over the coming year.

Andy & Sarah Bates

Keystone Project

The Keystone Project Committee was set up in 2010 to kick start our long-term strategy to refurbish St. Mary's and to make it fully fit for use as a centre of worship and of the community in Kingsclere. While the Committee no longer meets formally, as most of the original members are also on the PCC, separate accounts are maintained and our work continues.

As reported in detail in the accounts for this and previous years, Keystone has raised around £28,000. To date, new lighting and heating have been installed in the Kingsmill Room, and new chairs and tables purchased. The next major item of expenditure is new flooring in the Kingsmill Room: until this is done, other improvements are held up, but, until we resolve major technical problems, we can't get this done! However, we now have a specialist architect to advise us and we persevere!

We are currently seeking quotations for works to modify the Kingsmill Room doors (the outer door and the door to the chancel) to make disabled/wheeled access easier.

Looking ahead, we shall find a specialist lighting consultant to advise us on installing new lighting and electrical systems in the church. What we have now needs to be replaced, as a matter of some urgency, but it needs to be done in a way that will enhance St. Mary's, an ancient Grade II* listed building. Once that is done, we can look to redecorate the interior of the church.

Nick Selsey - Keystone Project

Kingsclere Tower Magazine

We were delighted to be able appoint two new people from the village to share the role of editor of the Tower Magazine. Sarah Hewitt and Nicki Lee have proved able successors to Fiona Sawyer and Chris McPherson to whom we have said goodbye and a huge 'thank you' and the changeover was almost seamless I think. Having got new editors in place, Laurie Harris decided it was time to hang up his hat after 20 years involvement with The Tower, latterly as Chair of the Management Committee. Thank you to all these people for dedicated and long service to the magazine and to the village. Thank you too for the countless volunteers who continue in a whole variety of ways to make this publication available every month free of charge to every household in the village. This is a great tribute to our community.

Rev Lucy, Chair of Management Committee

Kingsclere Tower Current Account January to December 2013

	<u>Income</u>
£5,794.57	Opening Balance on Current Account
£3,910.90	Advertising Revenue 2013
	<u>Expenditure</u>
£450.48	Duplicator service and repair
£800.00	Kingsmill room rent
£180.00	Leaving presents for editors
£1,024.56	Type setter
£2,948.58	Stationery
£4,301.85	Closing Balance on Current Account

Kingsclere Tower Community Reserve January to December 2013

	<u>Income</u>
£7,303.41	Opening Balance on Savings Account
£7.30	Interest
	<u>Expenditure</u>
NIL	
£7,310.71	Closing Balance on Savings Account

Les Wallace, Treasurer, Tower Management Committee

Fete Sub-Committee

We held another successful fete in August and were delighted that Clare Balding came and opened it for us. We could not achieve a successful fete without the hard work of the committee members and all the dedicated stall holders. It is so impressive how everyone pulls together on the morning of the fete, at 8.30am it feels positively chaotic but by 12 noon everyone has come together to produce a fantastic looking fete.

The months of hard work prior to the fete is clearly evident whether it's about plants and produce, creating delicious teas/cakes or great fashion/home accessories. This year we were delighted to run our Kingsclere "bake-off" cake competition again and it proved a great success in terms of doubling the numbers of cakes to sell. We were extremely lucky that "Sticky Fingers" also came along and played their ukuleles whilst everyone was walking around. The dog show continues to be a great success and people come from far and wide to participate. Katy Wormal also had a fantastic stall selling home-made walking sticks and pet accessories.

Sarah Mussett, Chair of Fete Sub-Committee

The Kingsmill Room

During the year the Kingsmill Room was used for a variety of purposes including two birthday parties and a Baptism celebration. At Christmas our local charity Living Paintings held a Christmas celebration making use of both the church and the Kingsmill Room. On Christmas Day a sumptuous lunch was provided for around 36 people in the festively decorated room.

The Brownies annual sale and the bi-annual art exhibition also took place here.

Regular users are the Care Group, ABC carers and children, the choir and the Tower printers and collators and Saturday coffee mornings.

Is there a willing volunteer out there who would take on responsibility for looking after the Kingsmill Room? If so please have a word with Rev Lucy or Janet.

Hopefully by the time of the next annual report the planned refurbishment will have taken place.

Janet Sturgess - Churchwarden

Churchyard Wild Flower Area

What a surprising year it has been. Despite the cold spring, our five churchyard orchid species did well in the face of robust competition from the vigorous growth of herbage in our original wild flower area. Twayblade, Butterfly, Common Spotted, Bee and Pyramidal Orchids are all gradually spreading out, but the white Heleborine Orchid under the holly tree has failed to appear this year. Goatshead and Field Scabious are also increasing in amongst the splendid seasonal carpets of Primrose, Cowslip, Ox-Eye Daisy, Hawkbit and Trefoil. The unexpected warm summer sunshine increased the presence of Meadow Brown, Gatekeeper, Ringlet, Large White, Small Tortoiseshell and Holly Blue butterflies as well as Bumblebees and a couple of colonies of black ants. Some of these insects were attracted to our rougher second wild flower patch.

Ralph, Rod & Diana

***St Mary's Church
Kingsclere***

Financial Report
*Year ending
31st December 2013*

St Mary's Church, Kingsclere

Financial Report for the year ended 31.12.2013

GENERAL FUNDS - INCOME

	2013		2012	
	£	£	£	£
<u>Voluntary Receipts</u>				
Gift-aided Planned Giving	25,316.38		23,940.47	
Tax Recovered	10,153.22		6,421.90	
Collections	7,288.89	42,758.49	10,898.39	41,260.76
<u>Other Voluntary Income</u>				
General Donations	2,313.04		4,202.64	
Fees	4,170.00		3,617.00	
Legacy	500.00			
Grant - FOSM	4,197.16			
Grant - Basingstoke & Deane	1,725.00	12,905.20		7,819.64
<u>Fund-raising Activities</u>				
Fete	7,207.08		7,494.03	
Sundry Fund Raising	837.63			
Christmas Tree Festival	(471.25)		879.75	
Come Dine with Me	-		90.00	
Kingsmill Hire	1,746.00		1,192.00	
Lights	947.00		1,026.50	
Sat/Sun Coffee	1,503.54	11,770.00	1,473.29	12,155.57
<u>Miscellaneous</u>				
AH/Headley share of Clergy Exp	1,372.27			
AH/Headley share of Admin Costs	3,529.12			
AH/Headley Share				
Insurance Re Silver			10,000.00	
Ordination			485.00	
Other			201.09	
Interest on CBF Funds	31.44		48.02	
Inc. In value - Investment A/C	9,177.77	14,110.60	7,261.06	17,995.17
TOTAL GENERAL INCOME		£ 81,544.29		£ 79,231.14
<u>Restricted Funds - Income</u>				
Choir Fund	100.00	-	-	-
Flower Fund	150.00		110.00	
Income/Int on School a/c's	61.86		95.11	
Keystone Project - Net Surplus for Year	2,806.97		1,614.43	
Keystone Project -Grant Kingsmill Room	637.50	3,756.33		1,819.54
TOTAL		£ 85,300.62		£ 81,050.68

St Mary's Church, Kingsclere

Financial report for the year ended 31.12.2013

Expenditure

	<u>2013</u>		<u>2012</u>	
	£	£	£	£
<u>Ministry</u>				
Parish Share	42,559.00		41,077.00	
Clergy Working Exps	3,746.41		2,412.44	
Admin costs	4,475.54	50,780.95	3,498.67	46,988.11
<u>Building Costs - Maintenance</u>				
Electricity	-		1,052.31	
Gas	2,099.44		1,433.49	
Insurance	4,014.39		3,346.47	
Water rates	94.01		86.50	
Electrical Repairs	367.20		1,528.78	
Fire Equipment	71.16		136.32	
Repairs	9,562.26	16,208.46	1,397.39	8,981.26
<u>Upkeep of Services</u>				
Altar	309.15		204.25	
Organ Tuning	577.38		320.76	
Organists			35.00	
CCLI/RSCM Fees	396.12		341.93	
Training	(70.00)		142.00	
Other	258.50	1,471.15	350.16	1,394.10
<u>Miscellaneous</u>				
Synod Fees			90.00	
Fete Expenses	1,067.17		1,213.19	
Charity				
Coffee purchase	89.69		179.30	
Church Cleaning	1,024.00			
Insurance Excess			100.00	
Replacement Communion Ware	2,085.35			
Dec. In Value - Investment A/C				
Other	710.43	4,976.64	590.07	2,172.56
<u>Mission</u>				
TOTAL GENERAL EXPENDITURE		£ 73,437.20		£ 59,536.03
<u>Restricted Funds</u>				
Choir Fund	17.35		95.80	
Flower Fund			151.80	
Purchase of School bibles	263.69		230.67	
Children's Church/ABC etc			60.35	
Keystone Project - Kingsmill Room		281.04		538.62
TOTAL		£ 73,718.24		£ 60,074.65

St Mary's Church, Kingsclere
Financial report for the year ended 31.12.2013

MOVEMENT OF FUNDS

	<u>Balance @</u> <u>01.01.13</u>	<u>income or</u> <u>inc. Value</u>	<u>Expenditure/</u> <u>drop in value</u>	<u>Balance @</u> <u>31.12.13</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Restricted Funds Account</u>				
Free School Trust	921.22	5.27		926.49
Sunday School Fund - Lloyds	1,148.03	56.59	-	1,204.62
Nave Chair Fund	490.00	-	-	490.00
Legacy Fund	12,010.00		489.60	11,520.40
Flower Fund	233.58	150.00	17.35	366.23
Choir Fund	(29.00)	100.00	-	71.00
Keystone	20,543.60	2,806.97	-	23,350.57

General Funds - Investments

CBF Deposit Fund	5,489.95	31.44		5,521.39
CBF Investment (Shares)	56,477.77	9,177.77	-	65,655.54

* Breakdown shown in accompanying sheet

Statement of Assets and Liabilities at year end

	<u>General</u>	<u>Restricted</u>	<u>2013 Y/E</u>	<u>2012 Y/E</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Lloyds TSB	25,209.33	12,447.63	37,656.96	22,443.25
Santander	6,971.31		6,971.31	22,680.68
CBF Deposit Fund	5,521.39		5,521.39	5,489.95
CBF Investment Fund	65,655.54		65,655.54	56,477.77
Free School Trust	-	926.49	926.49	921.22
Free School Sunday School Fund	-	1,204.62	1,204.62	1,148.03
Keystone Accounts	-	23,350.57	23,350.57	20,543.60
	£ 103,357.57	£ 37,929.31	£ 141,286.88	£ 129,704.50

Creditors

British Gas	Gas Supply	677.83
Total Creditors		£677.83

Financial report for the year ended 31st December 2013 prepared by Anthony Savin,
Hon Treasurer to the PCC

Kingsclere St. Mary's Keystone Accounts 2013

Income and Expenditure Statement for the year ending 31st December 2013

<u>2012</u>	<u>Expenditure</u>	<u>2013</u>	<u>Income</u>
£155.50	Burns Night - Provisions		Donations (Gift Aided)
£80.00	Burns Night - Piper		Donations (Not Gift Aided)
£66.27	Quiz Night - Provisions		Church Guides
£38.73	Quiz Night - Prizes		200 Club Subscriptions
£1,965.36	Purchase of Chairs (Kingsmill Room)		Hampshire County Council Grant
£340.75	Purchase of Tables (Kingsmill Room)		Greenham Common Trust - (findmeagrants)
£600.00	200 Club Prizes	£600.00	Christmas Tree Festival 2012 (Balance)
	Conservation Architecture & Planning	£3,851.25	Burns Night
	Daniel Forshaw Design Ltd	£117.48	Quiz Night
	CB Associates	£935.00	Plant Sale
	Transferred To PCC	£787.50	Come Dine with Me
£1,614.43	Surplus/Deficit Transferred to/from Reserves	£2,806.97	Tax Refund Gift Aid
			Interest on CBF Account
<hr/>		<hr/>	
£4,861.04		£9,098.20	

Balance Sheet at 31st December 2013

<u>Reserves</u>		<u>Represented by</u>	
£18,929.17	Brought forward from 2012	£20,543.60	Current Account
£1,614.43	Nett Surplus/Deficit for year	£2,806.97	CBF Account
			Tax Refund Gift Aid (not yet received)
<hr/>		<hr/>	
£20,543.60		£23,350.57	Less- 2014 Income received in 2013 (200 Club)

Dated 31/01/14

Signed Neville V. Hughes
Honorary Treasurer - Keystone Project

St Mary's Church Kingsclere
Financial Report for the year ended 31.12.2013

Charity Giving

Payments passed through Bank Accounts

Collection and Event paid to Christian Aid (Syria)	125.64
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Not passed through Bank Accounts

Collection at Remembrance Day to British Legion	400.00
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Christian Aid collections paid direct	235.00
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Children's Society Box Collections paid Direct	291.00
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Children's Society Christingle Service Collection	118.19
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Total	£	1,169.83
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2013 Financial Report

Treasurers Comments

During the year our investments continued with the recovery started last year and showed a further increase of £9,177.77.

The Keystone Project continues to successfully raise funds and this year has continued to fund projects at the Church along with grants from FOSM and Basingstoke & Deane Borough Council

There has been an increase in our general assets again this year mostly due to the increase in our investments.

The voluntary receipts total continue to increase again although there has been a drop in collections as movement takes place with a change of giving style. The General Donations are lower than last year however 2012 was an exceptional year and these donations have now returned to their normal level. The fete continues to be a good fund raiser each year.

The church is seeing a small increase in legacies and this year we benefited by £500.00 by this method

Due to an electricity meter fault our electricity costs for some years having been overcharged, therefore there was not a charge this year for this service.

The picture overall is of a positive position

Prepared by

A. E. Savin

A. Savin

Hon Treasurer to the P.C.C

April 4th 2014

**INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF ST MARY'S CHURCH, KINGSCLERE**

This report on the accounts of the P.C.C. for the year ended 31st December 2013 and including the accounts of the Keystone Project to the same date is in respect of examination carried out under regulation 3(3) of the Church Accounting Regulations and section 43 of the Charities Act 1993.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under Section 43(7b) of the Act and to be found in the guidance from the Central Board of Finance. The examination includes a review of the accounting records kept by the P.C.C. and a comparison of the accounts with those records.

In connection with my examination no matter has come to my attention;

- 1. which gives me reasonable cause to believe that in any material respect the requirements**
 - a. to keep accounting records in accordance with section 41 of the Act and**
 - b. to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or**

- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.**



Leonard Potts

**28, Garrett Close
Kingsclere
Newbury
Berkshire**

Date

04/04/2014